

CLIFF HOLLOW CLEANING LIST

Date

Cleaner One Name:

Cleaner Two Name:

Signed:

Signed:

Appropriate protective clothing (apron/tabard gloves, face mask, etc) should be worn when cleaning and gloves should be changed regularly through clean to reduce cross contamination and outer layer between properties.

All surfaces are to be cleaned first, disinfected with EN: 14476 virucidal spray.

Consideration should be taken to address the impact of children as well as adults (e.g. touching lower wall heights and parts of furniture).

Cleaner	ONE	TWO
Entrance		
Key lock box cleaned		
Keys cleaned		
External handles wiped & disinfected		
Communal Parts: Entrance/Stairs/Utility Room		
Internal doors & door furniture wiped & disinfected		
Wipe down walls (children's handprints)		
High level surfaces dusted		
Light and power switches wiped & disinfected		
Surfaces, sink, draining boards, furniture, skirting boards wiped & disinfected		
Shoe rack wiped & disinfected		
Bannisters wiped & disinfected		
Windows cleaned & handles disinfected		
Floors vacuummed, cleaned & disinfected		
Wipe down fire extinguishers		
Curtains disinfected		
Living Spaces: Sitting Area/Dining Room/Conservatory/TV Room		
Internal doors & door furniture wiped and disinfected		
High level surfaces dusted		
Light and power switches wiped & disinfected		
All surfaces & furniture skirting boards wiped & disinfected		
Electrical equipment, wifi hub, remote controls & telephone disinfected		
Soft furnishings, bench seat cushions & curtains disinfected		
Mirrors cleaned & mantelpiece artwork disinfected		
Blinds, chords & toggles cleaned & disinfected		
Windows cleaned & handles disinfected		
Carpets & mats cleaned & disinfected		
Floors vacuummed, cleaned & disinfected		
Bins emptied, cleaned & disinfected		
Further Information Pack wiped & disinfected		
Welcome Pack and PPE kit in situ & disinfected		
Kitchen		
Internal doors & door furniture wiped & disinfected		
High level surfaces dusted		
Light & power switches wiped & disinfected		
All surfaces & furniture, including skirting boards wiped & disinfected		
Windows cleaned		
Floors vacuummed & disinfected		
Bins emptied, cleaned & disinfected		
Kettle/microwave/toaster cleaned & disinfected		
Dishwasher door cleaned & disinfected (cutlery/glasses/mugs left inside for next guests)		
Oven & hob cleaned & disinfected		

Fridge cleaned & disinfected inside & out		
Pans, crockery & utensils cleaned & disinfected		
Drawers and cupboards wiped & disinfected		
Floors vacuumed & disinfected		
If required child's high chair cleaned & disinfected		
Remove any foodstuffs		
Bedrooms		
Internal doors & door furniture cleaned & disinfected		
High level surfaces dusted		
Light & power switches cleaned & disinfected		
All surfaces & furniture, including skirting boards cleaned & disinfected		
Electrical equipment cleaned & disinfected		
Drawers & cupboards wiped & disinfected		
Soft furnishings & curtains cleaned & disinfected		
Mirrors cleaned & disinfected		
Windows cleaned & handles disinfected		
Carpets vacuumed & disinfected		
Bins emptied, cleaned & disinfected		
Bean bags cleaned & disinfected		
Bathrooms		
Internal doors & door furniture cleaned & disinfected		
High level surfaces dusted		
Light & power switches cleaned & disinfected		
Tiling cleaned & disinfected		
Shower/bath/sink taps, pedestals & splashbacks cleaned & disinfected		
Toilets cleaned & disinfected		
All surfaces & furniture, including skirting boards cleaned & disinfected		
Mirrors cleaned & disinfected		
Windows cleaned & handles disinfected		
Bins emptied, cleaned & disinfected		
Floors vacuumed & disinfected		
Outside Space		
Dustbin lids cleaned & disinfected		
Entrance gate latch cleaned & disinfected		
General		
Coathangers cleaned & disinfected		
Laundry bag (filled by previous guests) removed & replaced with clean linen & bag		
Cobwebs cleared throughout		

Notes:	
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